

Minutes of the
HOME Board Meeting
November 14, 2019

Members Present: Christine Howard, John Kannard, Russell Kutz, Duane Paulson, Kathleen Schilling, Jeffrey Schleif, Jay Schreurs, Peter Sorce, Mike Wineke, Maria Watts

Staff: Kristin Silva, Lori Rutzinski, and Christina Brockish, Waukesha County; Debbie Narus, Wisconsin Partnership for Housing Development

Excused Absence: Joseph Birbaum, Jay Shambeau

Guests: RoxAnne Witte, Jefferson County Economic Development Consortium; Kathleen Fisher, James Hoffman, & Joana Hemschemeyer, Family Promise of Ozaukee County

- I. The meeting was called to order by Kathleen Schilling, Board Chairperson, with a quorum of the Board present at 9:00 a.m.
- II. The Board Chair led the Pledge of Allegiance.
- III. On a motion by and seconded by Jeffrey Schleif, the minutes from the October 17, 2019 HOME Board meeting were unanimously approved.
- IV. There were no public comments. Kristin Silva stated that the Federal Government has not passed their 2020 budget yet so we cannot submit the Consolidated Plan and Annual Plan. There is a continuing resolution until the budget is passed. HOME funding is expected to be status quo as of right now.
- V. The Fund Balance Report was reviewed. The core programs are going well and Kristin updated the Board on many of the development projects. The Muskego School Apartments and Bear Development projects are expected to close in December and another in the spring of 2020.
- VI. Representatives from Family Promise of Ozaukee County were present to discuss their application for \$50,000 to purchase a multi-purpose building with a 2-bedroom apartment that will be used to house a family who is experiencing homelessness in Ozaukee County. The total project cost is \$250,000. The application was reviewed by the Executive Committee of the HOME Board on 11-4-19 and was given a score of 77 out of 100.

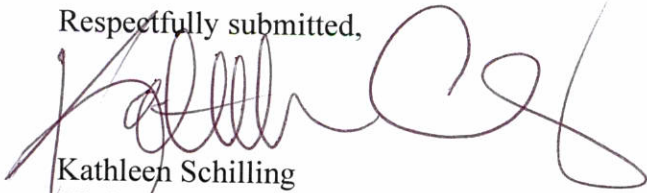
On a motion by Christine Howard and seconded by Jeffrey Schleif, the Board unanimously approved a \$50,000 loan with 0% interest and no annual payment to Family Promise of Ozaukee County. The affordability period will be 21 years, after that time, the loan will become a grant as long as the unit remained compliant during the affordability period.

- VII. The final version of the 2020-2024 Consolidated Plan and 2020 Annual Plan is complete.

On a motion by Peter Sorce and seconded by Christine, the Board unanimously approved the final version of the Plan. The Plan will be submitted to HUD.

VIII. On a motion by John Kannard and seconded by Jeffrey, the Board unanimously approved the meeting adjourned at 9:16 a.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Kathleen Schilling', written in a cursive style.

Kathleen Schilling
Chair, HOME Board